Democratic Theory

SUBMISSION INFORMATION FOR CONTRIBUTORS
After registering a user account or logging into the system, authors should submit articles and reviews to the *Democratic Theory* submission system at https://ojs3.berghahnjournals.com/index.php/dt/index.

1. Research articles should be **6,000 to 8,000 words** (including notes and references);
2. Excerpts or interviews are 5,000 words, conducted with leading democratic theorists;
3. Critical commentaries and debates are 3,000 words, relating to pressing contemporary issues or themes raised in previous issues;
4. Review essays are 4,000 to 5,000 words, engaging the latest scholarly and popular works in democratic theory.

FORMATTING
The document must be set at the US letter standard size. The entire document (including notes and references) should be double-spaced with 1-inch (2.5 cm) margins on all sides and no extra spaces between paragraphs. A 12-point standard font such as Times New Roman is required for all text, including headings, notes, and references. Any unusual characters or diacritics should be flagged by placing the entire word in red type.

COVER PAGE
The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number, and email), biographical data of approximately 100 words for each author including an ORCID, a total word count, the number of tables and/or figures included, and any acknowledgments. Affiliations and email addresses will be posted online for indexing/abstracting purposes.

ABSTRACT/KEYWORDS
The article must include an abstract of **125 words** and **5 to 8 keywords**. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data, and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order, and separated by commas; only proper nouns should be capitalized.

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ARTWORK
For optimal reproduction, **figures** or **photos** should be submitted as high-resolution JPGs or TIFFs (300 ppi), or as EPS files with all fonts embedded. All images should be at least 4 x 4 inches at the resolution indicated. **Tables** should be made and submitted in Microsoft Word or rtf. All figures and tables should be in separate files and numbered consecutively; only placement indicators and captions (with source/copyright information) should be included in the articles themselves. For more details, please see our Artwork submission webpage.

PROCESS FOR REFEREEING AND ACCEPTING ARTICLES
Democratic Theory is a refereed journal. Submissions are considered on the understanding that the article is not currently under consideration for publication elsewhere. Both editors will read all submissions and assess whether they are of sufficient quality and relevance to send out for blind peer review. If so, submissions will be sent to at least two qualified scholars. Once the reviews are returned, the editors will determine whether submissions can be (a) published without corrections; (b) published with minor corrections; (c) revised and resubmitted; or (d) rejected. Submissions in category (b) will be given up to four weeks to finalize revisions. Submissions in category (c) will be given up to eight weeks to finalize revisions. They will then be resubmitted to at least one of the original blind referees and both Editors. A final decision will be made two weeks after this final submission takes place.

Manuscripts accepted for publication that do not conform to the style guide may be rejected or returned to the author for amendment. The editors also reserve the right to alter usage to conform to the style guide issued by the publisher. Authors cannot supply new materials or request major alterations following the copyediting stage, so please ensure that all text is final upon acceptance. Contributors of research articles will receive one free copy of the relevant issue and may purchase additional copies at a reduced price or purchase offprints.

Have other questions about submitting your manuscript? Please refer to Berghahn's Journal Author FAQs for additional information.

STYLE GUIDE

The *Democratic Theory* style guide is based on ***The Chicago Manual of Style* (*CMS*)**. Please be aware that the journal uses **US punctuation and spelling**, following *Merriam-Webster's Collegiate Dictionary* or.

CITATION SYSTEM

Democratic Theory follows the in-text **author-date system**, with full documentation in the reference list. Any other notes should be **endnotes** (using Word's automatic endnote function) and kept short and to a minimum.

> **Author-Date Examples**
> (Pickett and White 1985; Smith 1987)
> Jones's research (1977, 1979a, 1979b)
> (Kant n.d.; McGinnis forthcoming)
>
> **Single Author with Multiple Sources**: (Smith 1993: 63; 1998: 124–169; 2001: 104)
> **Three or More Authors**: (Jones et al. 2001)
> **Authors with Same Last Name**: (D. Smith 1981; G. Smith 1999)

The first mention of an author in the main body text (not in-text citations) should include the first and last name. Multiple sources in a parenthetical note should be listed alphabetically.

Please note that translations of all non-English titles in the reference list are required for indexing/abstracting purposes (see the translated title examples provided below).

Editions of classical works need not be cited unless information supplied by a modern editor or author is referenced.

REFERENCE LIST EXAMPLES

Book with one author/editor

Kant, Immanuel. (1781) 1999. *Critique of Pure Reason*. Cambridge: Cambridge University Press.

Book with multiple authors/editors

Blakeley, Georgina, and Valerie Bryson, eds. 2002. *Contemporary Political Concepts: A Critical Introduction*. London: Pluto.

Chapter or other part of a book

Hudson, Peter. 1988. "Images of the Future and Strategies in the Present: The Freedom Charter and the South African Left." In *State, Resistance, and Change in South Africa*, ed. Philip Frankel, Noam Pines, and Mark Swilling, 259–277. Johannesburg: Southern Book Publishers.

Translations

Schmitt, Carl. 1985. *The Crisis of Parliamentary Democracy*. Trans. Ellen Kennedy. Cambridge, MA: MIT Press.

Translated titles

Bernet, Moshe. 2009. *A Nation Like Any Nation: Toward the Establishment of an Israeli Republic*. [In Hebrew.] Jerusalem: Carmel.

Wikan, Unni. 1995*. Mot en ny norsk underklasse* [Toward a new Norwegian underclass] Oslo: Gyldendal.

Journal article (always include the doi)

Schulzke, Marcus, and Amanda Carroll. 2011. "Judicial Review in Context: A Response to Counter-majoritarian and Epistemic Critiques." *Theoria* 58 (127): 1–23. https://doi.org10.3167/th.2011.5812702.

Article in a newspaper or magazine

Butt, Riazat. 2011. "Cameron Calls for Return to Christian Values as King James Bible Turns 400." *Guardian*, 16 December. http://www.guardian.co.uk/world/2011/dec/16/cameron-king-james-bible-anniversary.

Paper presented at a meeting or conference

Szebehely, Marta. 2007. "Carework in Scandinavia: Organisational Trends and Everyday Realities." Paper presented at the 5th Annual ESPAnet Conference, Vienna, 20–22 September.

Report

Christoplos, Ian, Simon Anderson, Margaret Arnold, Victor Galaz, Merylyn Hedger, Richard J. T. Klein, and Katell Le Goulven. 2009. *The Human Dimension of Climate Adaptation: The Importance of Local and Institutional Issues*. Report to the Commission on Climate Change and Development, Ministry for Foreign Affairs, Stockholm.

Thesis, dissertation, or unpublished manuscript

Olson, Julia. 1997. "The Cultural Politics of Fishing: Negotiating Community and Common Property in Northern Norway." PhD diss., Stanford University.

Archive materials

Archive materials may be cited according to the particular kind of archival material being cited. Note that public documents might be cited differently than private documents in archives.

Dedyk, Claudia. 1933. Linguistics Memos, Rossiskii Gosudarsvenyi Isoricheskii Arkhiv [RGIA], fond 1129, opis 1, delo 491, 11 February, 74–83, 116–119. Russian State Historical Archives, St. Petersburg.

Egmont Manuscripts. n.d. Phillips Collection. University of Georgia Library, Athens.

Websites and blogs

Access dates are only required when no date of publication or revision can be determined from the source.

Marshall, Ruth. 2011. "Falling on the Sword of the Spirit." *Immanent Frame*, 28 February. http://blogs.ssrc.org/tif/2011/02/28/falling-on-the-sword-of-the-spirit.

WHO (World Health Organisation). 2000. "Committee on Technical Barriers to Trade—Notification—Mexico—Tequila." http://docsonline.eto.org/TBT/Notif.00/168 (accessed 9 April 2000).

Online video

Rubinstein, Arthur. 2011. "Rachmaninoff Piano Concerto No. 2, Op. 18, I Moderato." Video, 10:16. Uploaded 8 November. http://www.youtube.com/watch?v=0Vv0Sy9FJrc&list=PLDB11C4F39E09047F.

ARTICLE SUBMISSION CHECKLIST

☐ **License Agreement** is signed and submitted (*no later than the final revised article submission*);

☐ **Cover sheet** is included and provides:

- o **Title** of the article;

- o An **abstract** of 125 words that is a summary or overview of the entire article, and does not duplicate verbatim sections of the main text;

- o Five to eight **keywords** in alphabetical order and separated by commas (with only proper nouns capitalized);

- o Complete **contact information** for each author (mailing address, phone number, and email);

- o A **bio** of approximately 100 words for each author (including an ORCID if applicable);

- o Total **word count**, the number of tables and/or figures included, and any acknowledgments.

☐ For any **Figures**, ensure that:

- o **Placement indicators** and **captions** (with source/copyright information) have been provided in the main text for all figures and tables;

- o **Examples of source/credit lines in captions:**

  - ▪ Figure 1: Image of a girl with a dog (photo by the author).

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- o Separate files are provided (clearly named and consecutively numbered) and in the **required format** with all accompanying **permissions**.

PLEASE ENSURE THAT:

- The style guide has been followed;

- All text, including headings, notes, and references, is in a standard 12-point type, such as Times New Roman, and double-spaced with a 1-inch margin on all sides and no extra spaces between paragraphs;

- US spelling is used throughout, and a spellcheck has been performed;

- Different levels of headings are indicated by varying the typeface. Use **bold** type for an **A head** (a main text heading). Use ***bold italic*** for a ***B head*** (a first-level subheading). Use *non-bold italic* for a *C head*;

- Superscript note reference numbers and/or asterisks are **not** placed on article titles, headings, epigraphs, or the contributor's name;

- Contributions are referred to as articles (not essays or papers);

- Numbers less than 10 are spelled out (as are large whole numbers, e.g., nine hundred), and all number ranges are non-abbreviated;

- Foreign-language words that are not common in US usage are italicized on every instance;

- Double quotation marks are used for all quotations and terms, except for quotes or terms within quotes, and quotations of more than 60 words are indented as extracts with no quotation marks;

- URLs are not located in the main text when used in a bibliographical sense (although names such as Amazon.com are acceptable). Any URLs have been relocated to endnotes or the reference list;

- Abbreviations such as e.g., i.e., etc., and et al. are not used in the main text except within parentheses;

- Every author mentioned in the reference list is cited in the main text or notes, and every author cited in the main text and notes is listed in the reference list.